

Bowfest

Bowfest 2019 – Saturday, August 24th

Food Vendor Application Form

This year will mark the 42nd annual Bowfest, Bowen Island's annual one-day end of summer community festival. Bowfest is held on the shores of beautiful Crippen Park, drawing more than 2,500 people. Our Community and Craft Market is a busy and bustling area prominently located within the Festival site.

Application & Equipment order deadline is Wednesday, August 14th by 5pm

See the separate Vendor Application Information page for additional info & submission process

Company Name: _____

Contact Person: _____

Email: _____ Phone: _____

Website: _____

Mailing Address: _____

Booth Staff Names: 1 _____ 2 _____

Please note that two (2) vendor passes are included. Vendor passes are for people working at the booths only and do not allow general admission to the festival. Should vendors/staff want to partake in the festival, they must purchase a festival entry pass (\$10/adult) on the day.

Were you a vendor at Bowfest 2018? Yes No

Compliance with Vancouver Coastal Health food vendor regulations is mandatory

Vendors must submit proof of applying for a Vancouver Coastal Health Temporary Food Permit by Friday August 3rd, at 5pm to: vendors.bowfest@gmail.com

[Click here for link to VCH info page](#)

[Click here for Link to the application form that MUST BE COMPLETED!](#)

Once received from VCH, the approved permit must be sent to: vendors.bowfest@gmail.com by Friday August 17th, 5pm. Vendors are solely responsible for obtaining this permit, including costs. No permit will result in the vendor's not being able to participate in Bowfest. No refund will be available.

Equipment

Vendors must supply their own equipment, including, but not limited to: food preparation equipment, display materials, refrigeration and flooring (if necessary). Tents, tables and chairs can be rented from Bowfest, see below, they must be ordered by **5:00 pm on Wednesday, August 14th, 2019**

Electricity

Electricity will be available to all food vendors. **You must provide your own extension cord** (min. 50').

Location

Refer to the map in the vendor application information package – food vendors are #1-4.

If you have a preferred location: No 1st choice _____ 2nd choice _____ 3rd choice _____
(We do our best to accommodate everyone's needs, but we cannot guarantee a location)

Space requirements: Space provided is approx. 10'x10', please advise of your space required:

Cart Tent Trailer Other _____

Environment

Bowfest is serious about environmental stewardship; we pride ourselves on leaving Crippen Park in as good of shape as we found it. Therefore, we require all Food Vendors to plan ahead and only distribute materials that are locally recyclable or compostable. We aim for this to be a Zero Waste event, so Food Vendors who do not adhere to this policy may be subject to a \$200 penalty.

| CALCULATE TOTAL COSTS : | PRICE | QTY | TOTAL |
|--------------------------------|--------------|------------|--------------|
| Booth Fee | \$150 | 1 | \$150 |
| Electrical Access (INCLUDED) | | | |
| Optional equipment rental: | | | |
| 6' Table (includes 2 chairs) | \$17 | | |
| 10' x 10" Canopy Tent | \$118 | | |
| Total: | | | |

Method of Payment

- Cheque/Money Order (payable to Bowen Island Community Fair Association)
- E-transfer to bowfestonbowen@gmail.com **If this option is picked, please include your company name in the notes section of e-transfer

Full payment must be sent at same time as application. Approved vendors will be notified. Those applicants who are not approved will have their payment returned. *Once approved, there are absolutely no refunds.*

Please send applications by email : (preferred) vendors.bowfest@gmail.com Or by mail to : PO Box 38, Bowen Island, BC V0N 1G0

Name: _____ **Signature:** _____

Date: _____